

The purpose of this form is to assess your needs in order to offer you the room best suited to your event.

➔ PLEASE RETURN THE FORM TO : locationsalles@ville.vaudreuil-dorion.qc.ca ➔

Request Form – one-time rental			
1. Contact information			
Family name, first name			
Are you a Vaudreuil-Dorion resident?	Yes		No
Citizen's Card number			
Full address <i>* Address, city and zip code</i>			
Phone number			
Email address			
Name of the person responsible for rental			
Preferred method of communication			
Name of 2 nd person in charge, if applicable <i>*Name, phone number and email address</i>			
2. Room rental			
Which room are you interest in?			
Type of event <i>* For other type of events, please specify</i>			
Short description of the event			
Please indicate your choice of date :	1 st choice:		
	2 nd choice:		
	3 rd choice:		
Time slot desired <i>*Minimum rental period of 4 consecutive hours. * Rentals period is from 10 a.m. and 1 a.m. *For pavillon de Bel-Air, pavillon Normand-Desjardins and Centre Jean-Marc-Ducharme, you must include the time required for setting up and dismantling the rental room.</i>			
Number of people <i>*Adults and children</i>			
Do you plan on consuming / selling alcohol during your event?	Yes, consuming		No
	Yes, selling		

Room set-up

** When choosing the type of set-up for a room located either at the Centre multisports André-Chagnon or the Opticentre St-Jean-Baptiste, the arrangement will be tailored to the number of guests attending.*

3. Room set-up - Centre multisports André-Chagnon

Room Traiteur		
Room Vestiaire		
Room 1		
Room 3 <i>*Open stage</i>		
Rooms 2-3 <i>*Open stage</i>		
Rooms 1, 2 & 3 <i>*Open stage</i>		
Equipment rental <i>*Equipment available for rental to organizations and private companies only</i>	Projector and screen <i>* HDMI cable not included</i>	
	Microphone	
	Cart on wheels	

4. Room set-up - Opticentre St-Jean-Baptiste

Opticentre St-Jean-Baptiste		
Equipment rental <i>*Charges will apply for equipment rental</i>	Sound system <i>* Please specify number of microphones</i>	
	Projector and screen	
	Lighting system	