

# ECOPROJECT COMMUNITY FUND

## PROJECT COMPLETION FORM

The Project Completion Form and the **proof of expenses related to your project** must be submitted **BEFORE December 1** of the reference year—namely, the year in which the application was approved. This duly completed form and the proof of expenses must be emailed to [environnement@ville.vaudreuil-dorion.qc.ca](mailto:environnement@ville.vaudreuil-dorion.qc.ca).

APPLICANT	
<b>Applicant type</b> <i>(citizen, citizen group, non-profit organization or institution)</i>	
<b>Address</b> <i>(Number, Street, City/Town, Province and Postal Code)</i>	
<b>Person responsible, if different from the applicant</b> <i>(First and last name)</i>	
<b>Phone number</b> <i>(including area code)</i>	
<b>Email address</b>	

OVERVIEW OF PROJECT, AS COMPLETED	
<b>Project title</b>	
<b>Project location</b>	
<b>Project date(s)</b>	
<b>Budget provided by the City</b>	
<b>Clientele reached, including the number of people reached</b> <i>(E.g.: children, families, seniors, etc.)</i>	

The final 50% will be paid once the Environment Section receives and validates the Project Completion Form and proof of expenses. The City of Vaudreuil-Dorion reserves the right to modify the anticipated amount of the second payment (remaining 50%) in the event that the project was not carried out or was only partially carried out, that

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the supporting documents for expenses include non-eligible expenses or represent an amount lower than the amount actually disbursed. Should the expenses exceed the budget, the second amount (final 50%) will remain the same as initially anticipated.

## SUMMARY OF PROJECT, AS COMPLETED

*Describe any changes between the project presented in the Application Form and the project as it was actually carried out.*

*Indicate your project's actual budget (remember to add your proof of expenses to the present form).*

*Describe any challenges you faced when carrying out your project.*

*If you had to start the project over again, what suggestions would you make to improve it?*

**Comments**